



Navy League Award Application Form



Nominee Information			
Surname	First Name	Title/Rank	
Address	City	Prov	Code
Phone	E-Mail		
Unit / Branch	Division	Years of Service	

Is nominated for: (Check all that apply)	
Cadet Awards <input type="checkbox"/> Sea Cadet <input type="checkbox"/> Navy League Cadet <input type="checkbox"/> Cadet Award of Commendation <input type="checkbox"/> Cadet Medal of Excellence <input type="checkbox"/> Cadet Service Medal From: _____ To: _____ <input type="checkbox"/> Cadet Perfect Attendance – Career <input type="checkbox"/> Cadet Perfect Attendance – Year <input type="checkbox"/> Cadet Music Award (complete Annex A)	Officer / Member Awards <input type="checkbox"/> National President's Award <input type="checkbox"/> Life Membership <input type="checkbox"/> Division President's Award <input type="checkbox"/> Distinguished Service Award <input type="checkbox"/> Meritorious Service Award <input type="checkbox"/> Certificate of Service <input type="checkbox"/> Long Service Medal <input type="checkbox"/> Honour Certificate <input type="checkbox"/> Award for Service <input type="checkbox"/> Testimonial Other (Please Specify) <input type="checkbox"/> _____ <input type="checkbox"/> _____
Community Awards <input type="checkbox"/> Honourary Membership <input type="checkbox"/> Robert I. Hendy Award <input type="checkbox"/> J.J. Kinley Award <input type="checkbox"/> Award of Appreciation <input type="checkbox"/> Community Service Award	

Nominated by:		
Name	Signature	Date

Please refer to [Awards and Recognition Program](#) or www.navyleague.ca for submission guidelines.

Branch Approval – For Branch Use Only		
Surname	First Name	Position
Signature	Date	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved

Division Approval – For Division Use Only, as required		
Surname	First Name	Position
Signature	Date	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved

National Approval – For National Office Use Only, as required		
Surname	First Name	Position
Signature	Date	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved



Navy League Award Application Form



Instructions

1. **Application**
 - a. Please ensure the form is complete and all supporting documentation is attached. Full details regarding individual awards criteria can be found on the Navy League Website: www.navyleague.ca.
 - b. Unless otherwise stated, only Navy League Members/Associate Members are entitled to nominate individuals/groups for NL Awards. Self-nominations will not be accepted.
 - c. The NL (104) may be used to nominate an individual/group for more than one award, simply check all boxes that apply.
2. **Support Documentation**
 - a. In all cases, the more documentation (i.e. Letters of Reference) that you can provide, the better your chances for success. Letters of Reference should reflect the nature of the award being applied for.
 - b. In the case of the Division or National Music Award, it is recommended that a member of the Regional Cadet Staff verify the information by way of a letter of recommendation. Where there is not a Region Music Training Officer, the Region Common Training Officer may provide the verification.
3. **Approving Authority**
 - a. The following Awards may be approved and issued at the Branch Level:
 - Cadet Awards – Merit Badge, Excellence Badge, Attendance Awards, General Certificates
 - Volunteer Awards – Honour Certificate, Award for Service, Testimonial
 - Community Awards – Award of Appreciation, Community Service Award
 - Other - Awards created by the Branch.
 - b. The following Awards may be approved and issued at the Division Level:
 - Cadet Awards – Division Cadet of the Year, Medal of Excellence
 - Volunteer Awards – Testimonial, Honour Certificate, Award for Service, Long Service Medal, MSA, DSA
 - Other – Awards created by the Division
 - c. The following Awards may be approved and issued by the National Board of Directors:
 - Cadet Awards – Award of Commendation, National Cadet of the Year, Medal of Excellence
 - Volunteer Awards – all awards
 - Community Awards – all awards
 - Maritime Affairs – Robert I Hendy, J.J. Kinley
 - Other – awards created by the National Board of Directors

Royal Canadian Sea Cadet Music Award Nomination Form

Section 1 Cadet Information

Rank		Surname		First Name	
Number of Years Experience		Instrument			

Applicants may attach a Musical Resumé to further explain their training and qualifications.

Section 2 Band Officer/Instructor

<p>I certify that the above cadet meets the following selection criteria for this award:</p> <p>1. Minimum two years of service with a Cadet Band</p> <p>from _____ to _____.</p> <p style="text-align: center;"><i>Date</i> <i>Date</i></p> <p>2. Be an outstanding level IV instrumentalist. (Yes/No)</p> <p>3. Shown outstanding participation in Cadet Parades, engagements as a Cadet Musician. (Yes/No)</p> <p>4. Shown outstanding loyalty to his/her Cadet Corps. (Yes/No)</p> <p>5. Shown exceptional dedication to the music training programme. (Yes/No)</p> <p>6. Maintained a high degree of dress, deportment, drill, conduct, manner and dependability. (Yes/No)</p> <p>Personal Comments/Recommendations:</p> <p>Other Outstanding Cadet Achievements:</p> <p>Training, experience, engagements and employment as a Cadet Musician:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 35%;"></td> <td style="width: 35%;"></td> </tr> <tr> <td style="text-align: center;">Date</td> <td style="text-align: center;">Rank</td> <td style="text-align: center;">Name</td> <td style="text-align: center;">Signature</td> </tr> </table>								Date	Rank	Name	Signature
Date	Rank	Name	Signature								

Section 3 Commanding Officer

<p>I concur with the nomination of this Sea Cadet and certify that the information in Section 2 is correct.</p> <p>Comments /Recommendations:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 35%;"></td> <td style="width: 35%;"></td> </tr> <tr> <td style="text-align: center;">Date</td> <td style="text-align: center;">Rank</td> <td style="text-align: center;">Name</td> <td style="text-align: center;">Signature</td> </tr> </table>								Date	Rank	Name	Signature
Date	Rank	Name	Signature								

Note: In order to confirm the music qualifications of the applicant, it is recommended that a Regional Music Training Officer verifies the application prior to submission.